



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, 233D BASE SUPPORT BATTALION (Darmstadt)
Unit 29500
APO AE 09175-0001

AUESG-DA-CO

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 233D Base Support Battalion (BSB) Commander's Policy (CP) 8-2 (Prevention of Sexual Harassment)

1. Sexual harassment is a form of discrimination, whether by a member of the same or opposite sex, involving inappropriate conduct of a sexual nature that interferes with an individuals' ability to perform his or her duties. This conduct includes unwelcome sexual advances, expressed or implied requests for sexual favors as a condition of employment or career advancement, and other inappropriate behavior or comments of a sexual nature.
2. Sexual harassment will not be tolerated. Managers and supervisors will ensure a zero tolerance for sexual harassment at every level in this command. Creating a work environment free of sexual harassment is fundamental to mission accomplishment. Allegations of sexual harassment will be taken seriously and investigated promptly. Individuals are also encouraged to inform others that sexually harassing behavior is offensive and must be stopped.
3. Civilian employees are encouraged to contact his or her supervisor to resolve issues of sexual harassment at the lowest possible level. However, in the event it is not resolved by utilizing the chain of command, or the individual is unable to discuss the issue with his or her supervisor, then they should contact the Equal Employment Opportunity Office at 348-7105.
4. This policy statement will be posted on all official bulletin boards. The contents of this policy will be reviewed and revalidated annually on the anniversary date of its publication. Revalidation will be reported in writing to the BSB adjutant within two weeks of the anniversary date. Policies requiring revision will be submitted within thirty days of the anniversary date for the Commander's approval and signature.

L. J. STRIFE
LTC, MI
Commanding

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